

# **\*KEEP THESE THREE PAGES FOR YOUR RECORDS\***

## **HUTTONVILLE LIONS CLUB 68<sup>th</sup> ANTIQUE AND CRAFT SHOW David Suzuki Secondary School 45 Daviselm Dr. Brampton**

### **READ THE FOLLOWING INFORMATION CAREFULLY**

- (1) A standard exhibition area consists of 10ft. frontage and 6 ft. depth (may vary with location). Refer to 'Booth Configurations' for all booth sizes available (page 2). Tables are provided as per booth configurations at no extra cost, if requested.
- (2) The rental fee is \$90.00 per standard booth and \$170.00 per double booth for the weekend. There is a limited availability of 'Special' booths for \$125.00. No booth will be rented for just one day.
- (3) Areas designated for crafts are for **CRAFT DISPLAY ONLY**. Areas designated for antiques are for **ANTIQUÉ DISPLAY ONLY**.
- (4) ALL Crafts **MUST BE OF YOUR OWN ORIGIN**. The contents of any kits or gift basket offered for sale **MUST BE OF YOUR OWN ORIGIN** not purchased.
- (5) **ALL CRAFT EXHIBITORS** wishing to be considered must submit 3 - 5 colour photographs along with your completed application form. One photograph **MUST** be of your display. All photographs will be returned after show selection. Vendors who have been in 4 recent shows are exempt from sending pictures unless your craft changes.
- (6) All exhibitors are chosen by the show committee. No exhibitors are chosen on a first come first served basis to offer the public a variety of quality antiques and Canadian made crafts. Participation in previous shows does not ensure a booth in this or future shows.
- (7) Subletting of your booth without show management permission is strictly forbidden.
- (8) ALL APPLICATION FORMS and a cheque, (dated not later than Jan. 6, 2017) for booth rental, must be returned not later than Jan. 6, 2017 Cheques dated later than Jan. 6, 2017 will not be accepted. Cheques returned NSF: vendor is responsible for replacement of cheque and bank service charges of \$25.00.
- (9) All letters of acceptance and non-acceptance (cheque returned), will be mailed APPROXIMATELY Feb. 1<sup>TH</sup>, 2017. We will do our best to meet your needs (i.e., hydro, wall space etc.) when assigning your booth, however, no guarantee can be given as to your location.
- (10) Upon acceptance of application the registration fee is **non-refundable**.
- (11) **Set up time for crafters** will be available Friday at 8pm to 10pm.  
**Setup time for antique dealers** will be available Friday 7pm to 10pm.  
**There are NO exceptions for earlier setup.**  
School will also be open as of 6:30am Saturday and 8:30am Sunday for setup and booth adjustments.  
**Have your layout sheet with you so we can easily direct you to your booth** and the closest entrance near your display area.  
Confirm your registration upon arrival. Check with chairman before setting up regarding accuracy of your booth.  
**NO BOOTH** may be dismantled prior to 4:30 p.m. on Sunday.
- (12) Security- the school is equipped with a sensitive alarm system connected directly to Security.
- (13) Complete the attached registration form carefully. **PRINT CLEARLY.**  
Include your registration fee, make your **cheque payable to: HUTTONVILLE LIONS CLUB**  
Mail to: **Huttonville Lions Club, Craft & Antique Show**  
**8652 6<sup>TH</sup> Line,**  
**Georgetown(Halton Hills), Ontario**  
**L7G 4S6**
- (14) Show Chairman Lion Bill Brownridge (905) 636-1203 Email: [craftsandantiques@huttonvillelions.ca](mailto:craftsandantiques@huttonvillelions.ca)  
Application Form/Information available at: Website: [www.huttonvillelions.ca](http://www.huttonvillelions.ca)

## **BOOTH CONFIGURATION**

**Standard Booth:** Width:10ft., Depth: 6ft.  
Includes 1 - 8 ft. table (if requested)

**Double:** End location (2 sides open to public) Width 16.5ft., Depth 6ft.  
Includes 3 - 6ft. tables (if requested)

Standard inline location. Width 18ft., Depth 6ft.  
Includes 2 - 8ft. table (if requested)

**Special:** End location (2 sides open to public) Width 12.5ft., Depth 6ft.  
Includes 1 - 6ft. table and 1 - 8ft. table (if requested).

Standard walk in only location. Variable sizes.  
Includes 1 - 8ft. and 1- 6ft. table (if requested)

### **Special Booth Note:**

1. Due to Fire Regulations – NO OPEN FLAMES PERMITTED. Ex. Oil lamps, Candles, Incense burning etc.
2. Due to School Board regulations – ALL NUT PRODUCTS must be in a fully sealed package.  
NO nut sampling permitted.

**Back Walls:** Maximum height 8ft. including signage.

**Side Walls:** First 2ft. adjoining back wall maximum height 8ft.; Remaining 3ft. maximum height 4ft.

## **Intent of Rules**

If a portion of an exhibit booth extends above 8 feet high, the exhibit booth background will detract from the overall impact of the exhibit directly behind that booth regardless of how the rear of the offending exhibit is finished.

Each exhibitor is entitled to a reasonable sight line from the aisle regardless of the size of exhibit. Exhibitors with larger space should also be able to effectively use as much of the floor space as possible if they do not interfere with the rights of others. The limitation on display fixtures over 4 feet and within 10 feet of a neighboring exhibit accomplish both aims.

**Exception to these rules: only by written permission of Show Management.**

## **Enforcement of Rules**

**No exhibit will be permitted which interferes with the exhibits of other exhibitors or obstructs the visibility of other exhibits. Exhibits must be confined to the exact space allocated.**

A marshal will be on staff during move-in to monitor the construction of booths. **Where an exhibitor's display is built beyond limitations, Show Management will have the exhibitor alter, remove or rearrange any or all the display so that it will comply with the regulations or, if the exhibitor is not available, to make such corrections at the exhibitor's expense.** These restrictions have been designed not to curb creativity of design, but to ensure that the overall appearance of the show will be **clean, clear and unclutter**

## **HUTTONVILLE LIONS CLUB**

### **Sent without prejudice to ALL Crafters.**

We have been asked to scrutinize booth contents more closely for:

3. Craft items bought and sold with LITTLE or NO VENDOR CONTENT.
4. Crafts produced by crafters other than the vendor of the booth in question.
5. Crafts for sale other than those listed on the application or displayed in accompanying pictures.
6. Content of all kits, gift baskets etc. offered for sale that are NOT of your own creation but purchased.
7. Functional wood products that are NOT of your own creation.
8. Items such as teddy bears; they are to be made by you not bought and dressed.
9. Wall hangings/decorative items that have been purchased and re-packed as your product.
10. Jewellery that is NOT handmade or designed by the crafter.
11. Candy, Chocolate, Jams, Vinegars, Syrups, Soaps, Oils and Candles that are NOT made by Crafter.

Other craft problems not mentioned above will be scrutinized as they are brought to our attention.

**EXCEPTIONS ALLOWED;** items that are accessories to your craft- ie. Clock replacement parts, bottles and containers used for jams, candles, soaps, pot-pourri etc. Some articles used for tole painting.

**Huttonville Lions Club reserves the right to inspect and enquire as to the method of making your craft.**

**Any attempt to hide or sell purchased crafts as your own will jeopardize your admittance to all future shows.**

Thank you for your co-operation.

Booking Chairman, Huttonville Craft and Antique Show

BILL BROWNRIDGE